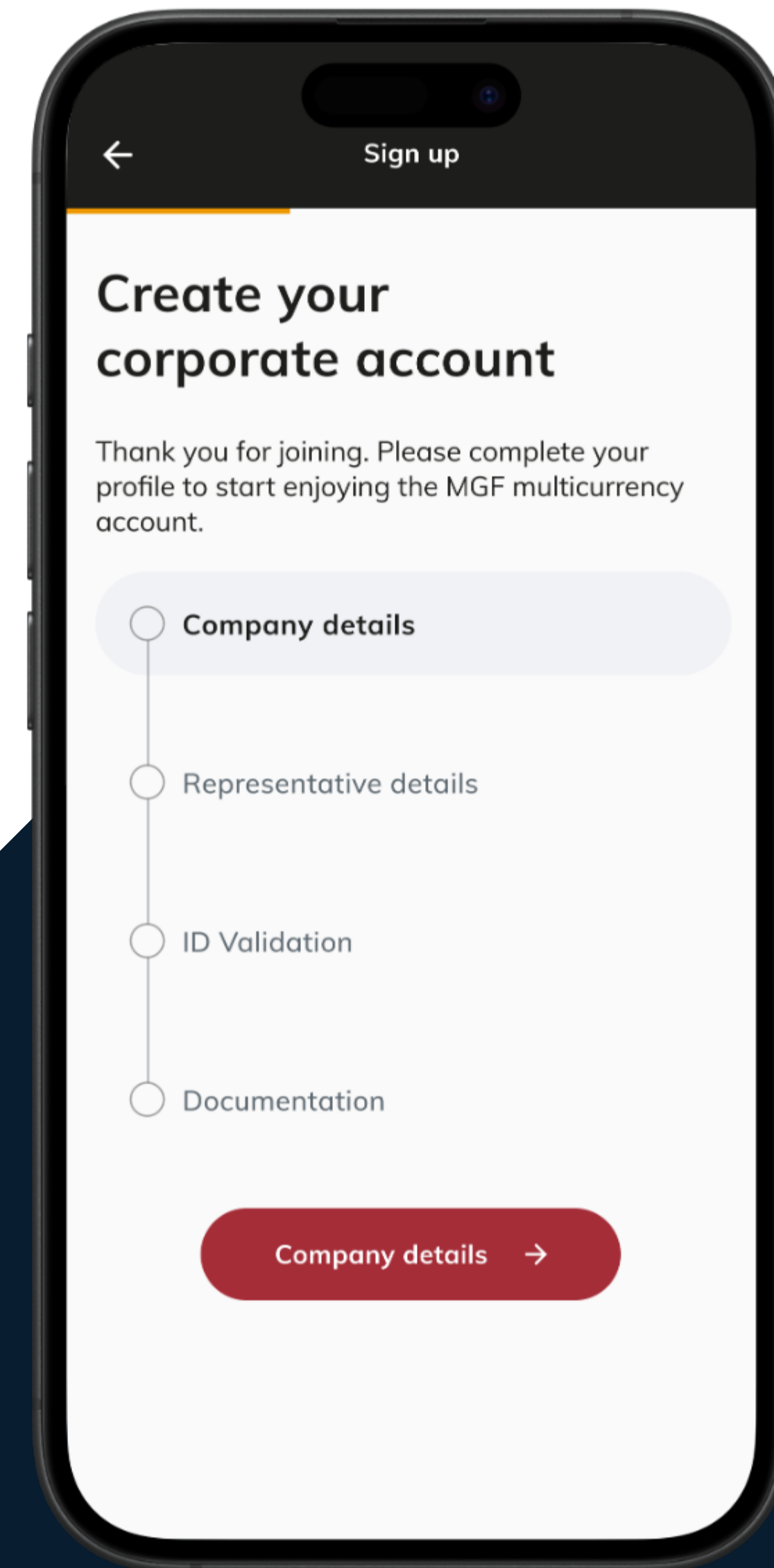


QUICK GUIDE

Onboarding App For corporate user



Metropolitan Global Finance
GIBRALTAR



Steps

A business account for those who have a product or service to sell

Follow the steps to get an account at Metropolitan and trade with 3 currencies: Euro, Pounds and Dollars.

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First deposit

1. Access data

Verify your contact details and create a password

Enter your contact details, accept the terms and conditions, create your password, and verify your phone number and email.

Once your contact data is verified, you can log in to the app using your phone number and password. And depending on the step you're on, you will be redirected to the step of the onboarding you last completed.

Enter your contact data.
If you have an intermediary or referral code, enter it in the highlighted section of the first step.

Write the code you have received by sms to your mobile phone.

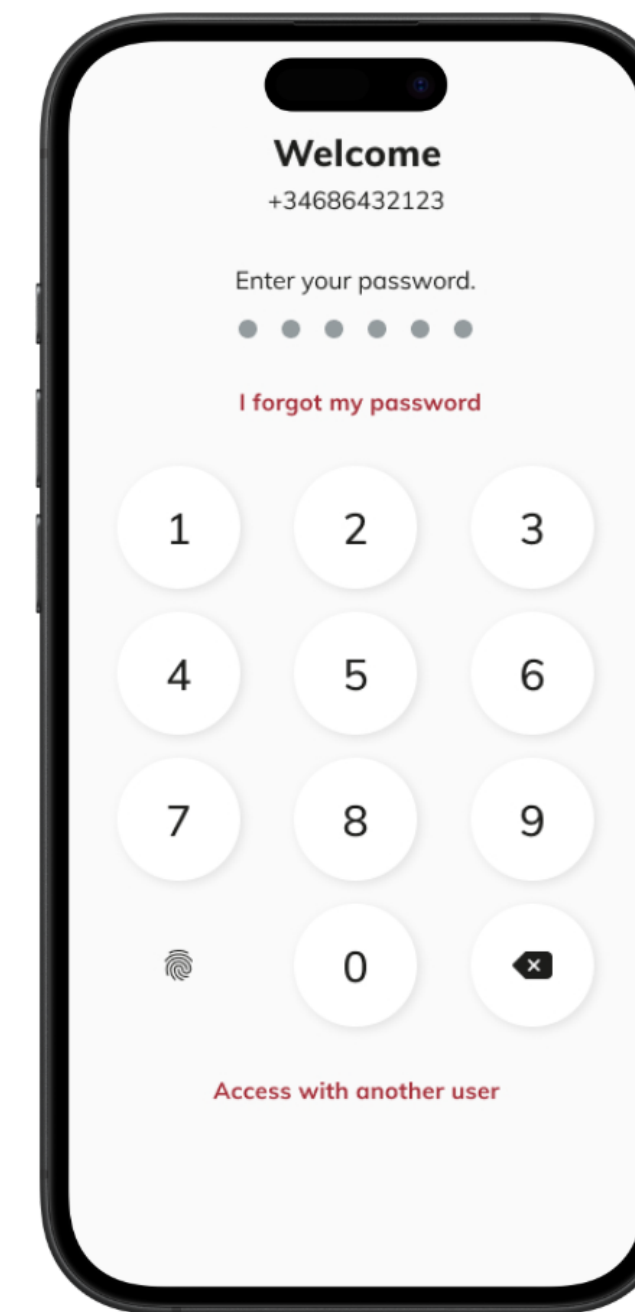
Create a password.

Check your inbox and click on the "Verify Email" button in the message we have sent you.
Once you have completed this step, return to the app and select "I have verified my email" to proceed.

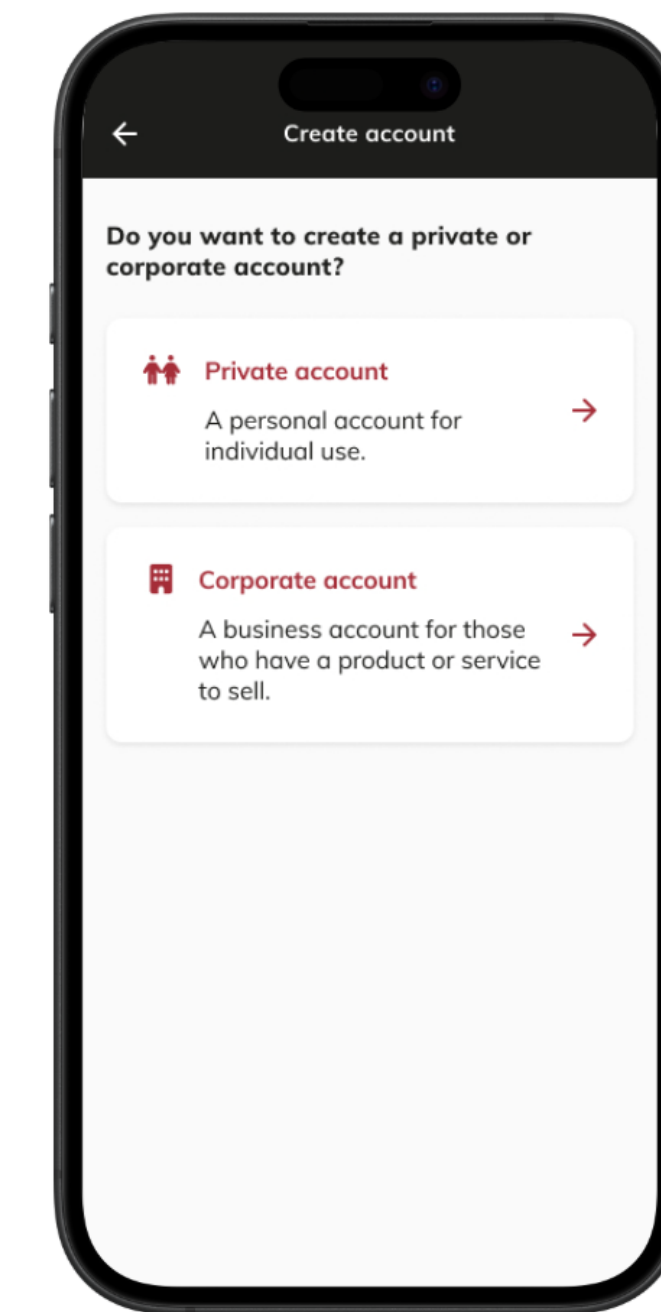
1.1. Log in and select type

Log in with your phone and the password you have created

After verifying your contact details, log in and start the onboarding process for the account type you select, in this case, corporate account.



Enter your password

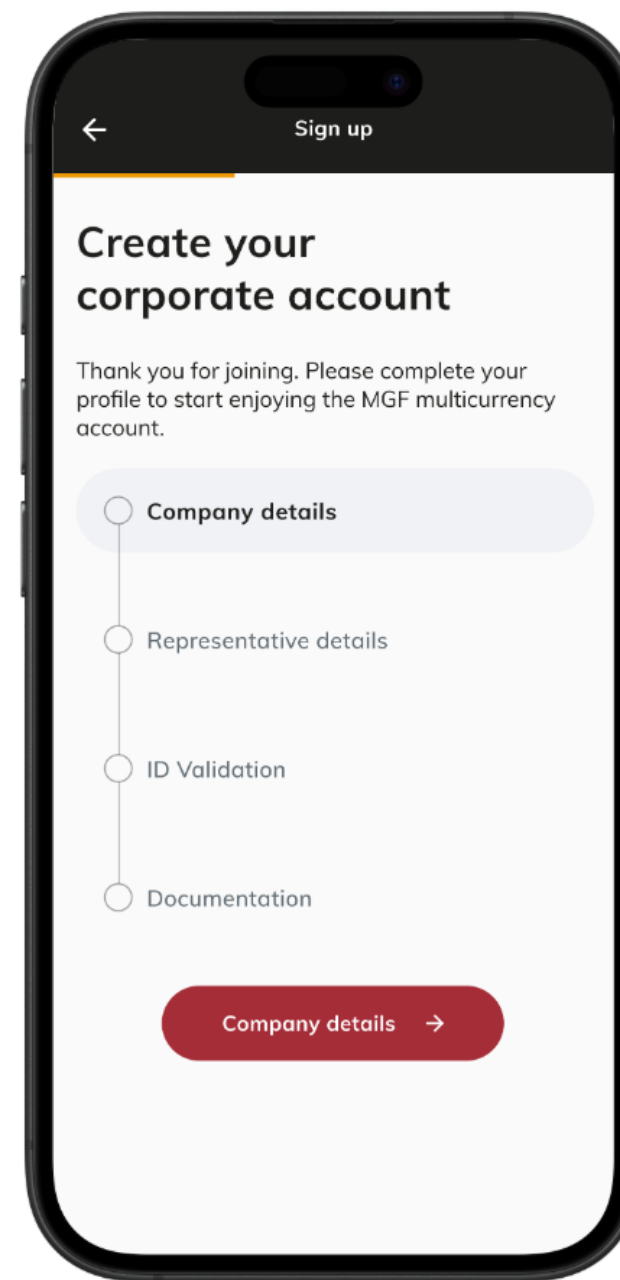


Select type of account.

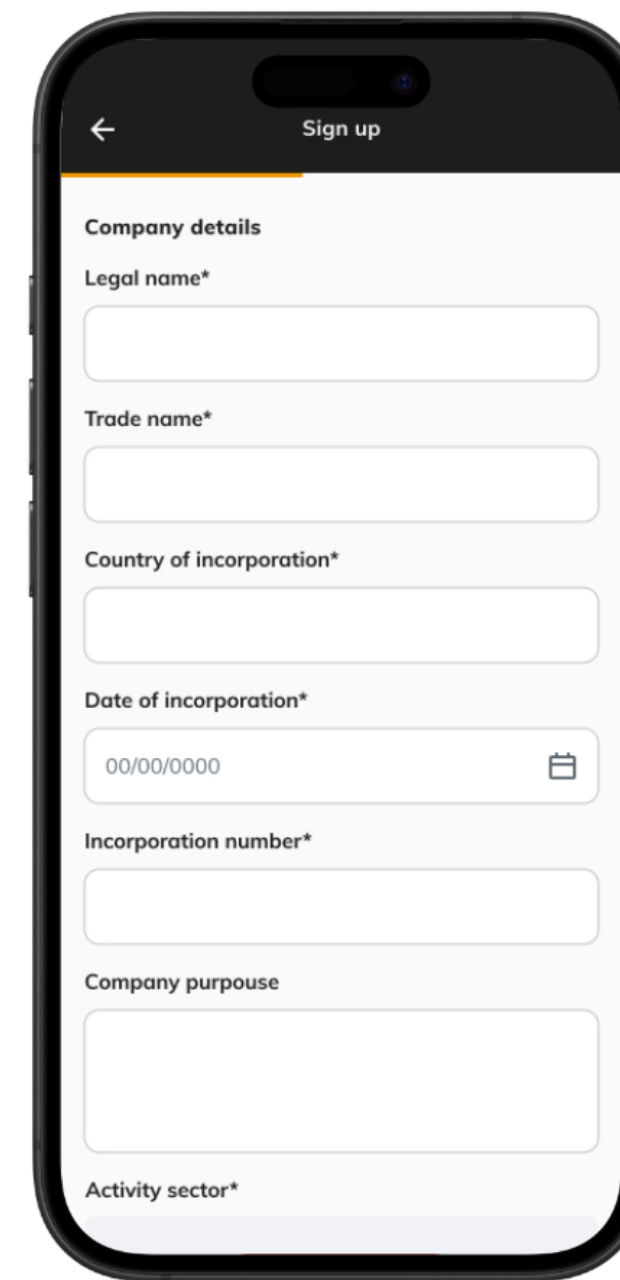
2. Company details

Answer some questions about your company

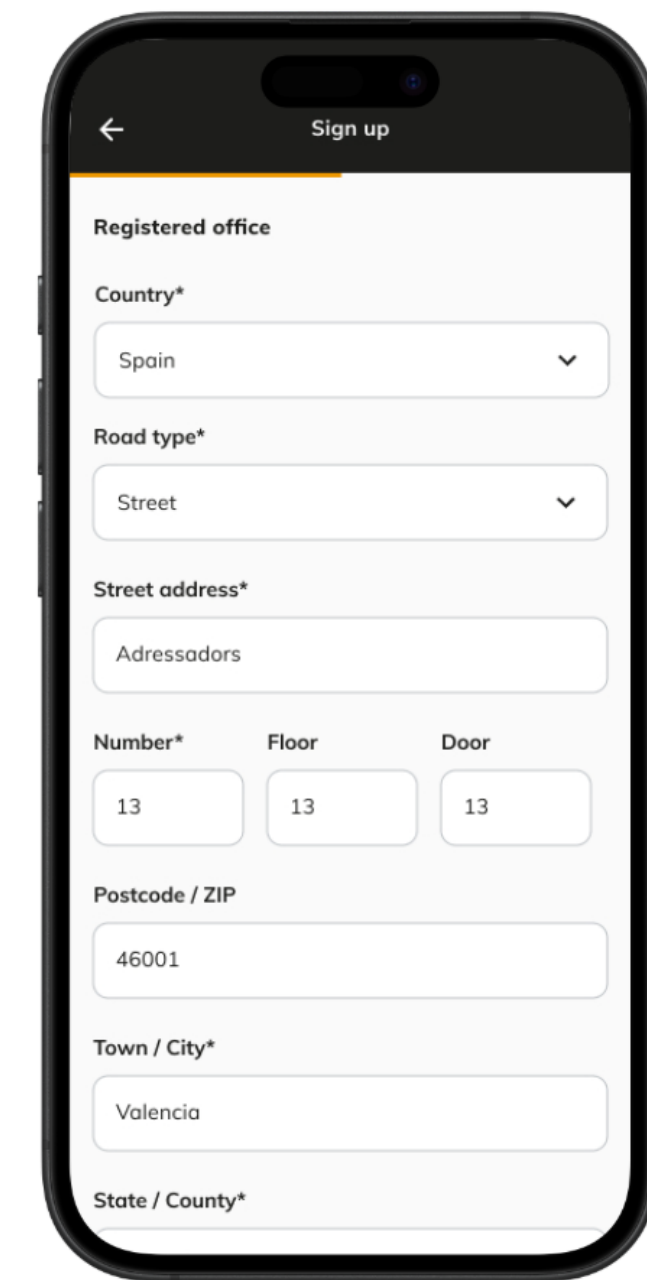
After selecting the type of account, you'll be asked to provide your company information such as company purpose, activity sector or address.



Presentation of the steps to complete the onboarding process.



Complete the company details



Address data

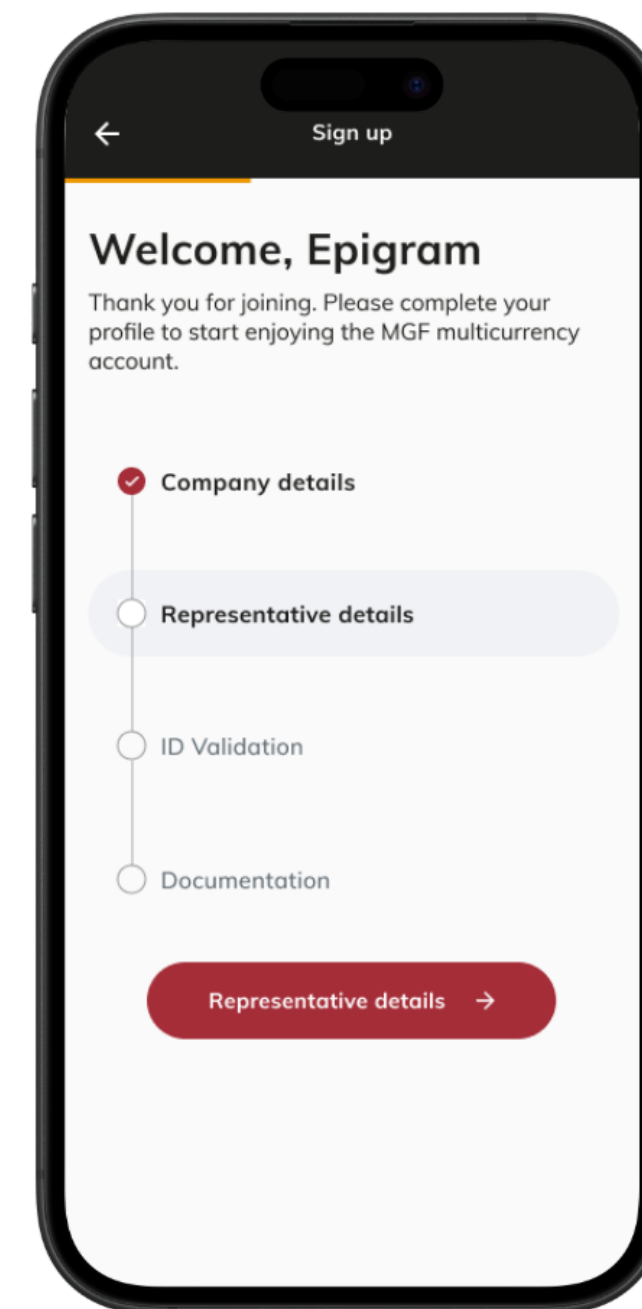
3. Representative details

Answer some questions about you as representative of the company

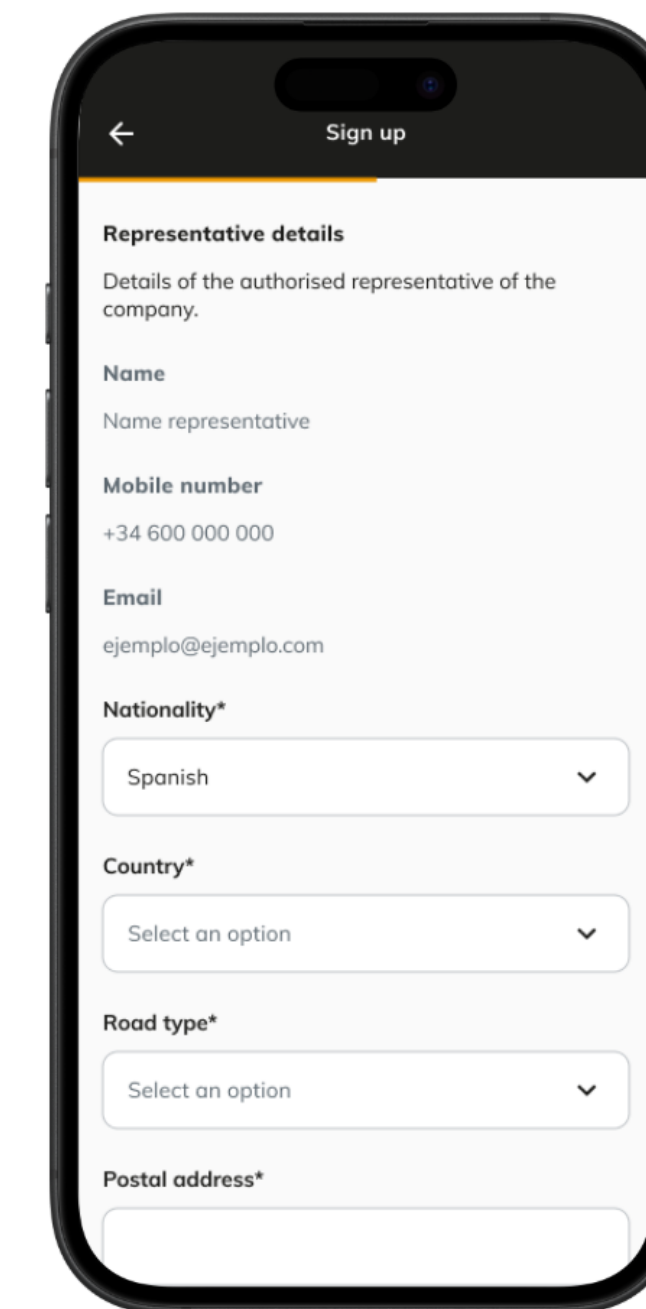
You'll be asked to provide your personal information such as address.

At the end of this step, the most suitable plan for your profile will be displayed.

***If you are a beneficial owner (UBO)** of the company, you must indicate it in this step and answer some questions about your financial situation.



Presentation of the steps to complete the onboarding process.



Data about the representative: Address and answer the question about is he/she is UBO.

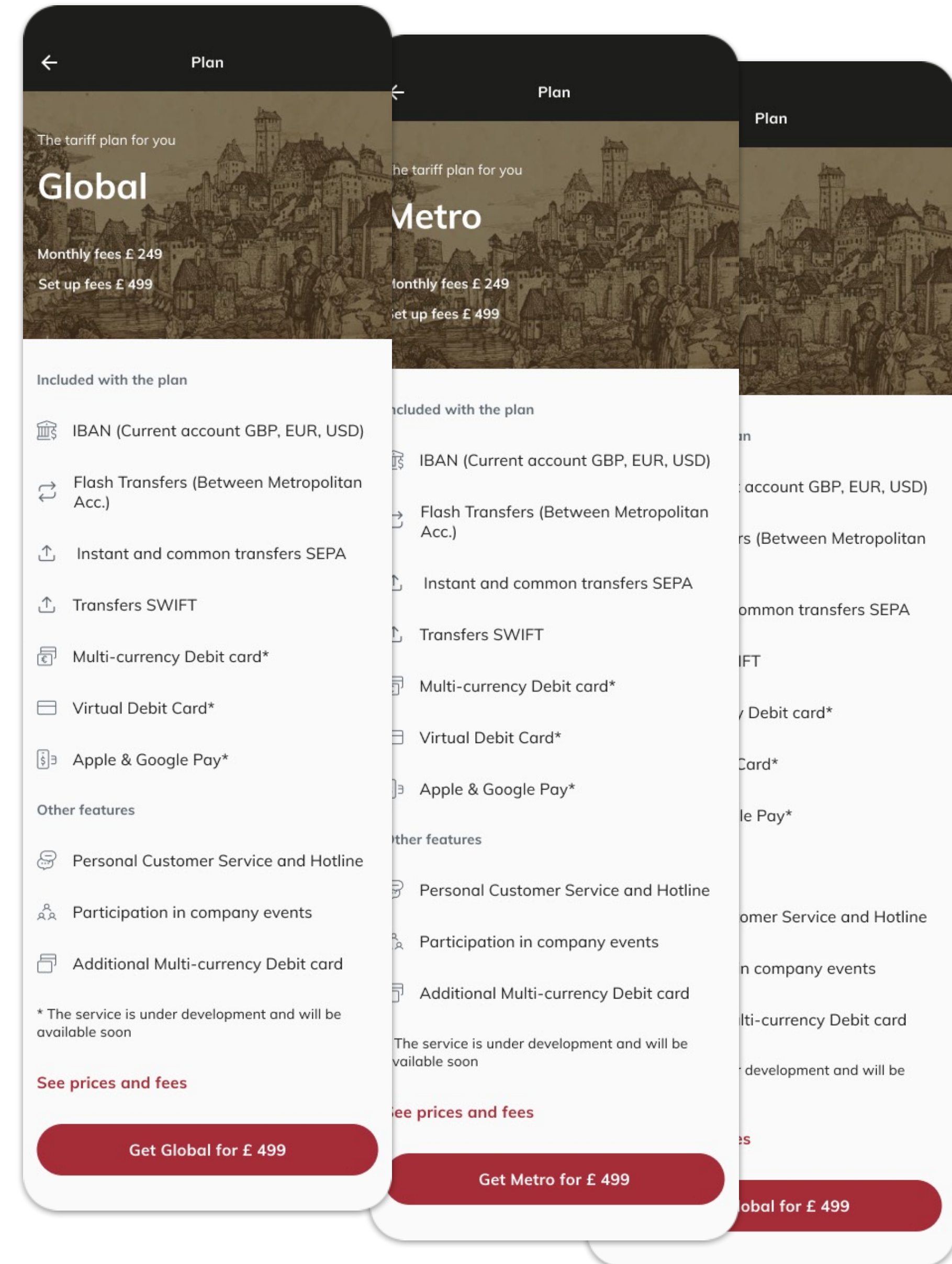
4. Plan

After completing all the data, the application will show you the most suitable plan for you according to the characteristics of your profile.

You will be allocated to one of 3 plans depending on whether you are a Gibraltarian resident, an Introducer or neither.

On this screen you can see the monthly price, the set up and what is included in the plan. And, at the bottom of this screen, you can see the prices and fees link, which will open a pdf file.

Select the “get the metropolitan plan” button if you agree and want to continue with the process.







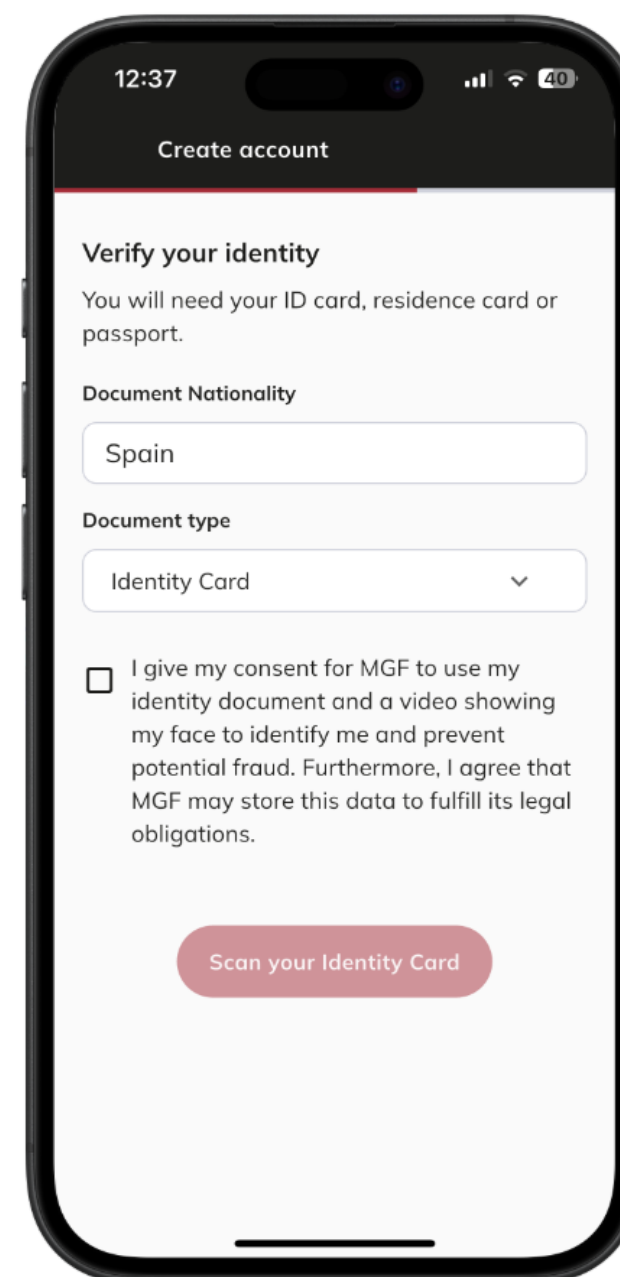
5. ID Validation

Verify your identity through a compliant video in real time

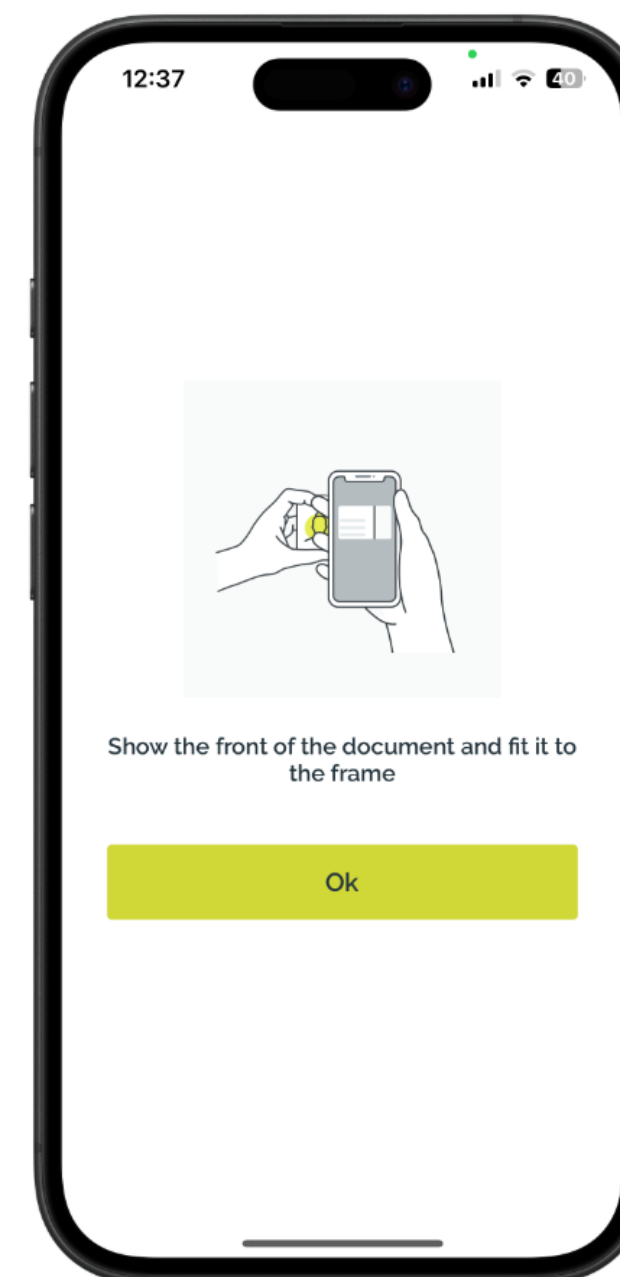
To confirm that the information you've provided matches your identity, you'll need to complete a verification process via video. In this video, you'll be asked to show your ID document and your face.

You'll need:

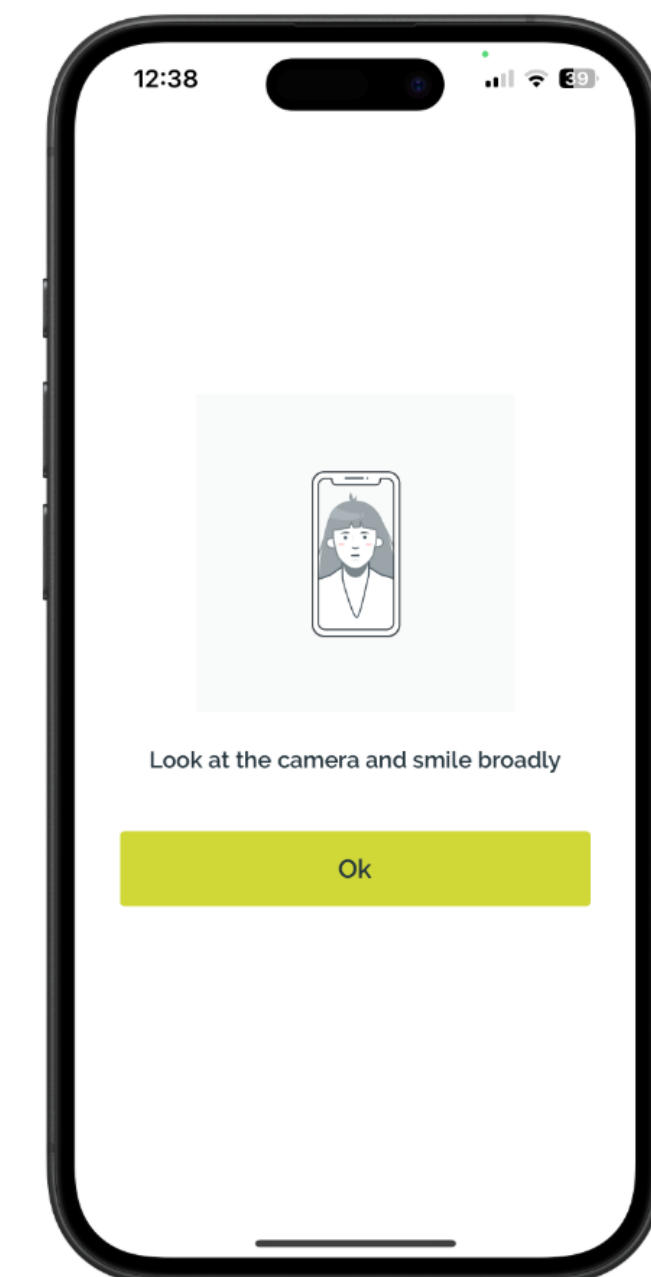
-  Your identity document to hand
-  A well-lit place
-  A good internet connection
-  Accept permissions to use the phone's camera and microphone.



Select the type and nationality of the identity document you will use.



Show your identity card on both sides.



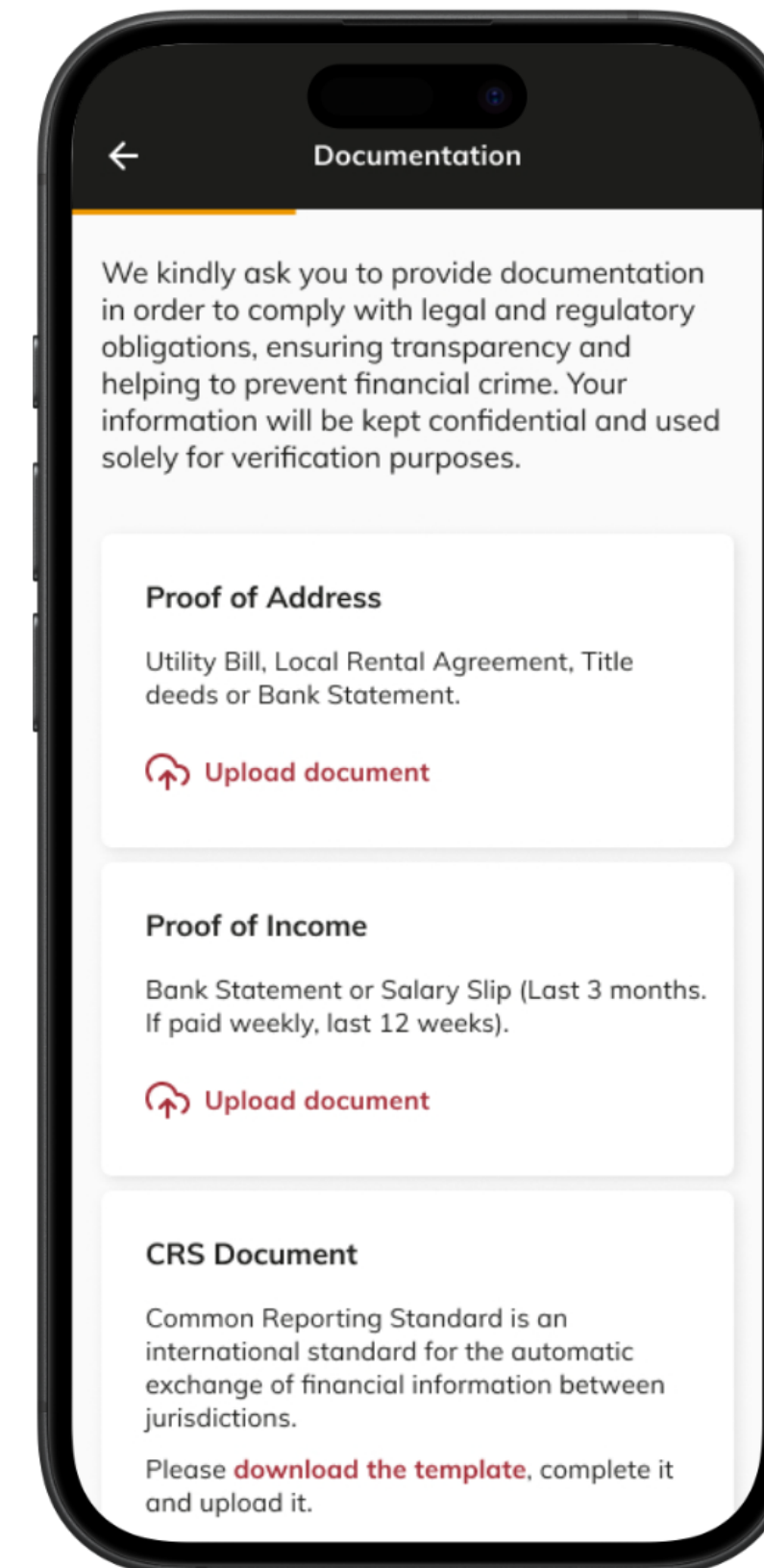
Look at the camera to verify that you are the person on the ID card.

6. Documentation

Add the documentation files

Upload additional documentation to comply with legal and regulatory requirements, ensuring transparency and helping to prevent financial crime.

You can attach as many files as you need.

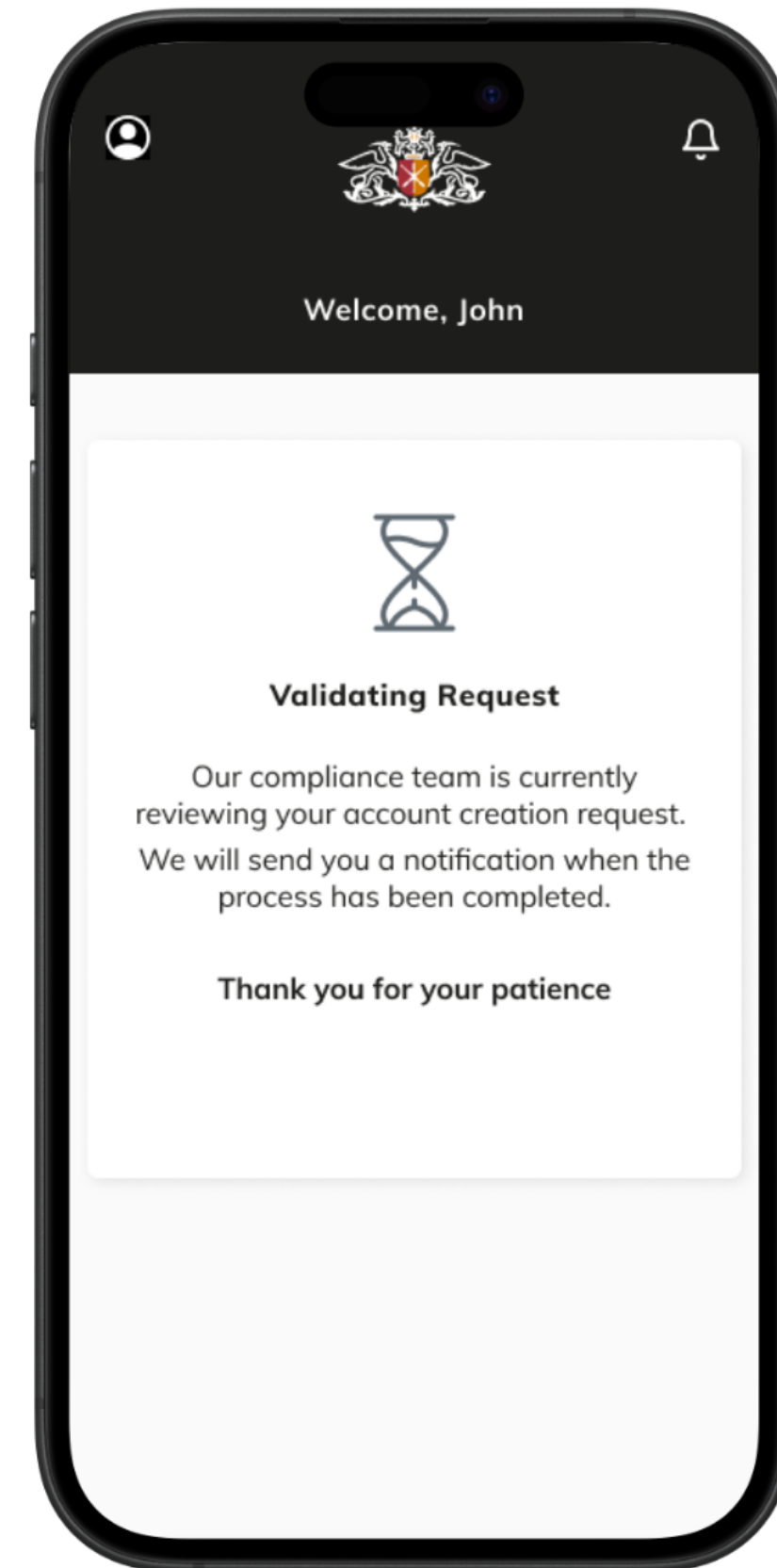


7. Compliance

Onboarding completed! Now you just have to wait

The compliance team is reviewing your application, we will inform you once a decision has been made regarding its approval.

Each time you access the application you will see a waiting screen, until your account has been accepted.



Welcome, John



Validating Request

Our compliance team is currently reviewing your account creation request. We will send you a notification when the process has been completed.

Thank you for your patience

8. First deposit

You have been validated!

Pay in money to pay the set up fee.

Once your account has been accepted, **if you have to pay the set-up fee**, you will have to make a minimum deposit into your accounts to be able to start using your wallets.

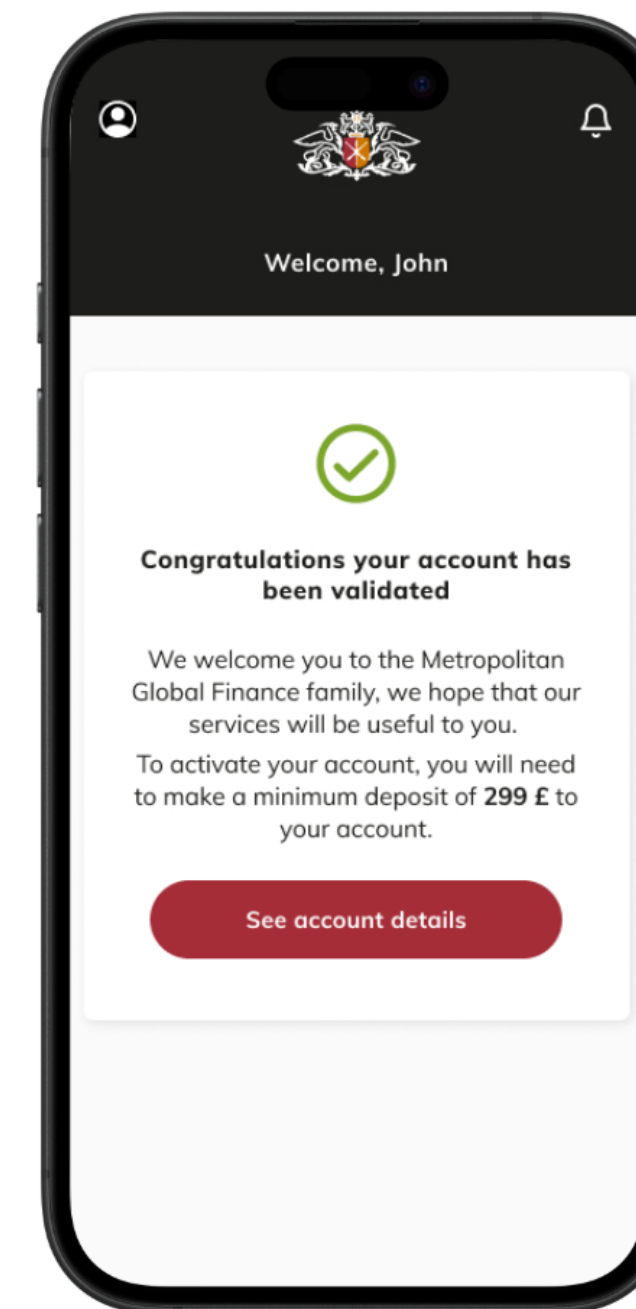
To do this, you must deposit at least the value of the payment amount in GBP.

If you deposit a currency other than GBP, make sure you deposit enough money, taking into account the exchange rate.

By accessing the app, you will be able to see the details to make the deposit by clicking on the “see account details” button.

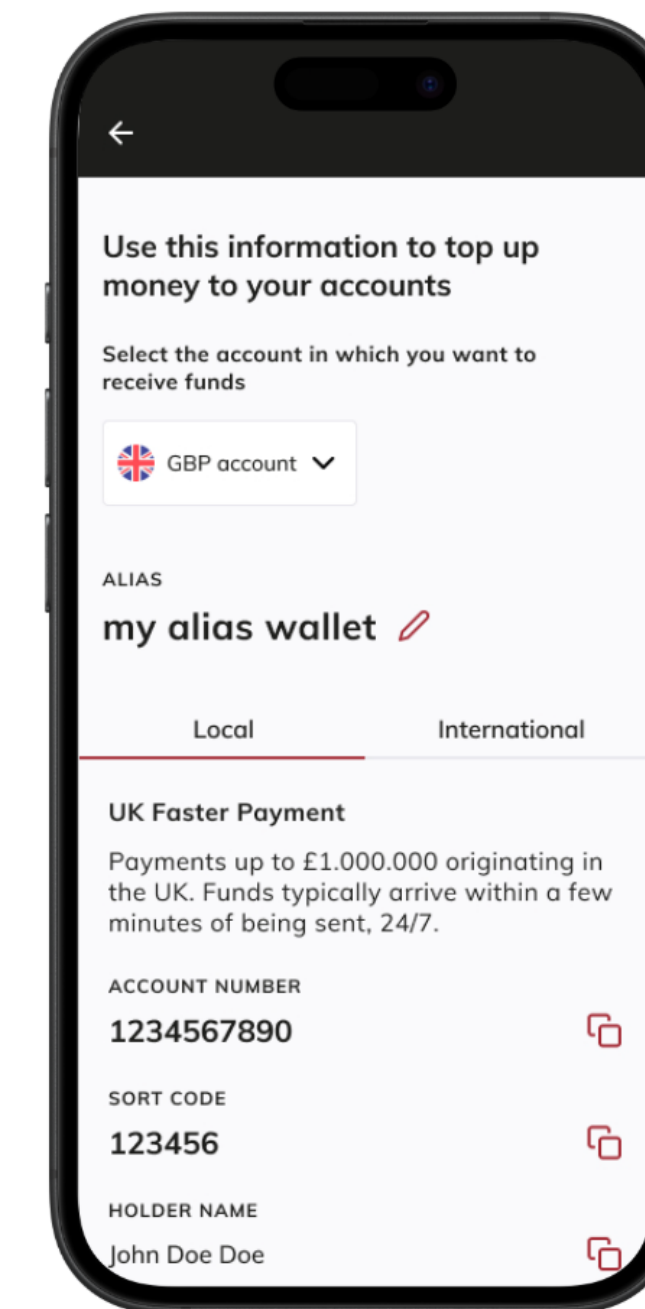
Select the account, according to the currency in which you are going to make the deposit, from the drop-down menu.

*If you are Intermediary or have a set up free plan, you will access directly to your wallets.



You will see a success message on the home page when your account has been accepted.

Select See account details to make your first deposit.



Make a deposit into your GBP account in order to pay the set up fee.

Once we receive your payment, you will be able to start using all the features of your account.



Do you need more info? Contact us



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